



CRAIGBURN PRIMARY SCHOOL

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BYO IPAD UPDATE - INDUCTION PROGRAM INFORMATION FOR PARENTS

As you would be aware, we have been planning our BYO iPad Induction program which has involved a significant amount of time and work. To enable and support a successful induction program we have carefully focussed on ensuring the key elements of the program are clear and well understood by parents, staff and students alike.

We would also like to point out that the induction work due to be carried out by teachers with students in coming weeks, are inclusive of all students in relation to the use of both personally owned and school owned devices. This means students who have opted in to the BYO iPad program and those who have not opted in - will undertake the same learning tasks focussed on using iPads at school, safely and responsibly.

Currently, we are finalising key documentation and induction processes for parents and teachers which includes:

- detailed BYO iPad Program Information in both pdf form and in an online web space;
- classroom management procedures for teachers to support the successful use of both student BYO iPads and school owned, shared iPads;
- an online induction course for parents & students to be completed at home, after attending the first induction session - delivered through the iTunes U app on the iPad. This will be explained at the Induction Session for Parents (read further on)

The iTunes U course is designed to provide both the parent/s and the child with immediate and easy access to the following information and resources:

- Setting up the iPad ready for school
- School, Parent and Student Expectations - including acceptable use agreement
- A required core Apps List
- Maintenance and Care
- Digital Citizenship and Cybersafety
- iPad Tips and Tricks
- Troubleshooting

We are now in a position to begin this induction program, which will be phased in across all year levels over several weeks leading into Term 2.

Please note the following timelines for this phased-in approach.

Term 1 Years 2 to 7 only

Weeks 9, 10 Induction Sessions available both at day time and evenings

Week 11 Students are able to bring their iPad to school upon successful completion of the iTunes U Course & Acceptable Use Agreement signed by both parents & students

Term 2 Reception to Year 1

Week 2 Induction sessions begin (to be advertised early in Week 1 of next term)

INDUCTION SESSIONS FOR STUDENTS IN YEARS 2 - 7

All families of students in Years 2 to 7 who have expressed an interest in participating in this 'opt-in' program are invited to attend one of the following induction sessions - led and facilitated by Paul Luke (Deputy Principal) and Rob Warncken (Senior Leader).

Wednesday 30th March 9.00am - 10.00am
Wednesday 30th March 6.30pm - 7.30pm
Thursday 31st March 9.00am - 10.00am
Friday 1st April 9.00am - 10.00am
Monday 4th April 9.00am - 10.00am
Tuesday 5th April 6.30pm - 7.30pm
Wednesday 5th April 6.30pm - 7.30pm

Please Note:

- At least one parent / carer is required to attend. It is not essential that two parents attend.
- Only one induction session needs to be attended by parents if more than one child is participating in the program.
- Students are not required to attend the parent session.
- Further induction sessions will be available on a fortnightly basis from Term 2 onwards for families who choose to opt in to the program at any stage. Details provided in Term 2.

Registration Information on the next page.

Your Sincerely

Paul Luke
Deputy Principal
18 March 2016

Registration for BYO iPad Induction Session for Parents of Students in Years 2 to 7

To register your attendance at one of the BYO iPad Induction sessions for Parents, supporting your child's subsequent participation in the BYO iPad Program, please choose from the following two registration options:

- register via the online booking form - check Craighburn Connections for link;
- or print out, complete and return this tear-off slip to the Front Office

We ask that this is completed and returned to school by Thursday 24th March 2016.

Student name: _____ Year Level: _____ Teacher: _____

We will be providing an iPad from home that we already own (please specify / circle)

- iPad 2 / 3 / 4 iPad Air / Air 2 iPad Mini 1 / 2 / 3

Parent/s Name: _____ Email: _____

My / our child will be participating in the BYO iPad Program, and I / we would like to attend one of the following Induction Sessions.:

<input type="checkbox"/>	Wednesday	30th March	9.00am - 10.00am	day
<input type="checkbox"/>	Wednesday	30th March	6.30pm - 7.30pm	evening
<input type="checkbox"/>	Thursday	31st March	9.00am - 10.00am	day
<input type="checkbox"/>	Friday	1st April	9.00am - 10.00am	day
<input type="checkbox"/>	Monday	4th April	9.00am - 10.00am	day
<input type="checkbox"/>	Tuesday	5th April	6.30pm - 7.30pm	evening
<input type="checkbox"/>	Wednesday	5th April	6.30pm - 7.30pm	evening

Please return via your classroom teacher to the front office by Thursday 24th March 2016.

The date and time of your induction session will be confirmed.

Thank you.